

EXECUTIVE BOARD

Meeting to be held in Civic Hall, Leeds on
Wednesday, 16th December, 2015 at 1.00 pm

MEMBERSHIP

Councillors

J Blake (Chair)	A Carter	S Golton
D Coupar		
M Dobson		
R Lewis		
J Lewis		
L Mulherin		
M Rafique		
L Yeadon		

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If the recommendation is accepted, to formally pass the following resolution:- <p>RESOLVED – That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the previous meeting held on 18th November 2015.</p> <p><u>HEALTH, WELLBEING AND ADULTS</u></p>	1 - 18
6			<p>OUT OF THE SHADOWS - TIME TO SHINE PROJECT</p> <p>To consider the joint report of the Director Adult Social Services and the Director of Public Health providing an update on the 'Time to Shine' project and which details the progress made in the development and delivery of its project plan. The report also describes the outcome following the commissioning of a number of activities including the local evaluation and highlights the impact that the project has had on raising the profile of loneliness and social isolation across the city.</p>	19 - 38

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7 K			TELECARE EQUIPMENT FOR THE LEEDS TELECARE SERVICE 2015/16 To consider the report of the Director of Adult Social Services which seeks authority to incur capital expenditure of the final £1,000,000 on telecare equipment for the Leeds Tele Care Service from December 2015 in accordance with financial procedure rules.	39 - 48
8 K	Chapel Allerton; Hyde Park and Woodhouse		DELIVERING THE BETTER LIVES STRATEGY ADULT SOCIAL CARE - BME DAY SERVICES To consider the report of the Director of Adult Social Services which provides an update on progress made following approval of the `Delivering the Better Lives Strategy in Leeds - Proposed Next Steps` by Executive Board on 19th November 2014. The report provides details of the proposed consultation with service users, carers, unions, staff, partner organisations and Elected Members and how their views will be taken forward. In addition, the report also outlines the proposed next steps for improving the range of services offered to older people from BME communities. <u>ECONOMY AND CULTURE</u>	49 - 74
9			INITIAL BUDGET PROPOSALS FOR 2016/2017 To consider the report of the Deputy Chief Executive seeking approval of the submitted report as the Council's initial budget proposals for 2016/2017, and also for the proposals to be submitted to Scrutiny and used as a basis for wider consultation with stakeholders.	75 - 128

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10			<p>EUROPEAN CAPITAL OF CULTURE 2023 - PROGRESS REPORT</p> <p>To consider the report of the Director of City Development providing an update on the work undertaken towards preparing a Leeds Bid for European Capital of Culture 2023. Specifically, the report updates Members on the progress made over the past eight months with establishing governance structures, and the human and financial resources for making a bid. It also reflects on the results of building a bank of knowledge about the process of bidding through access to research and also via new links with other European cities.</p> <p><u>EMPLOYMENT, ENTERPRISE AND OPPORTUNITY</u></p>	129 - 144
11			<p>STATE OF THE CITY 2015: DRIVING SKILLS FOR THE MANUFACTURING SECTOR</p> <p>To consider the joint report of the Director of City Development and the Director of Children's Services which provides details on the outcomes arising from the recent State of the City event, with reference made in particular to the actions being taken to address the issue of skills shortages within the city's manufacturing sector.</p> <p><u>RESOURCES AND STRATEGY</u></p>	145 - 154
12			<p>FINANCIAL HEALTH MONITORING 2015/16 - MONTH 7</p> <p>To consider the report of the Deputy Chief Executive on the Council's projected financial health after seven months of the 2015/16 financial year.</p>	155 - 186

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13			<p>SAFEGUARDING IN TAXI & PRIVATE HIRE LICENSING - 12 MONTH REVIEW OF PROGRESS</p> <p>To consider the joint report of the Assistant Chief Executive (Citizens and Communities), the Director of Children's Services and the Director of Adult Social Services setting out developments to further improve safeguarding arrangements in Taxi and Private Hire Licensing following the report submitted to Executive Board in December 2014. The report also recommends the approval of a new policy in respect of the 'fit and proper' person assessment for applicants born outside of the EU.</p> <p><u>COMMUNITIES</u></p>	187 - 216
14			<p>EMERGING 2016/17 BEST COUNCIL PLAN PRIORITIES, TACKLING POVERTY AND DEPRIVATION</p> <p>To consider the joint report of the Deputy Chief Executive and the Assistant Chief Executive (Citizens and Communities) which presents the emerging 2016/17 Best Council Plan priorities for the Board's early consideration. Such priorities will provide the framework for the Council's response to the inequality challenges detailed within the report, which are illustrated via the summary of the latest analysis on poverty and deprivation.</p>	217 - 226

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15 K			<p><u>ENVIRONMENTAL PROTECTION AND COMMUNITY SAFETY</u></p> <p>UPDATE ON CUTTING CARBON AND IMPROVING AIR QUALITY BREAKTHROUGH PROJECT</p> <p>To consider the report of the Director of Environment and Housing outlining the significant progress that the Council has made in respect of the 'Cutting Carbon and Improving Air Quality' Breakthrough Project and providing some insight into the progress made across the city as a whole. In addition, the report outlines future priorities and highlights the challenges faced. Furthermore, the report details the proposed energy policy, its associated benefits and the targets contained within it, whilst also providing background to the Covenant of Mayors and the associated Sustainable Energy Action Plan (SEAP).</p> <p><u>REGENERATION, TRANSPORT AND PLANNING</u></p>	227 - 254
16 K	City and Hunslet; Garforth and Swillington; Harewood; Rothwell; Temple Newsam		<p>RESPONSE TO SIR DAVID HIGGINS' DECISION ABOUT THE HS2 STATION LOCATION</p> <p>To consider the report of the Director of City Development which provides an update on the work on HS2 in the Leeds City Region. This follows the approval of the Council's response to the HS2 Phase 2 proposed line of route formal consultation in December 2013, and its approval to work with Government to consider the best way of accommodating future rail in the city in December 2014. This report also sets out the main principles for the continued development of the Council's policy in relation to Leeds station, and considers how the Council can realise the regeneration and economic growth benefits of enhanced connectivity.</p>	255 - 298

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17 K			<p>LEEDS PARKING SUPPLEMENTARY PLANNING DOCUMENT (SPD) - ADOPTION</p> <p>To consider the report of the Director of City Development on the Leeds Parking Supplementary Planning Document (SPD) and the outcome of the public consultation process, feedback and subsequent changes made to the Leeds Parking SPD. The report also seeks approval to adopt the re-drafted Leeds Parking SPD.</p> <p><u>CHILDREN AND FAMILIES</u></p>	299 - 374
18 K			<p>CHILDREN'S SERVICES TRANSPORT POLICY: CONSULTATION ON TRANSPORT ASSISTANCE FOR POST-16 STUDENTS WITH SPECIAL EDUCATIONAL NEEDS AND/OR DISABILITIES (SEND)</p> <p>To consider the joint report of the Director of Children's Services and the Deputy Chief Executive providing an update on proposals for the future provisions of transport assistance available to post-16 students with SEND. In addition, the report seeks permission for a new consultation to take place, in order to assess the likely impact on young people and families of the proposals. Furthermore, the report seeks permission for the findings of the proposed consultation to be used, if appropriate, in the preparation of a new post-16 SEND transport offer, for approval at a future Executive Board.</p>	375 - 398

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19 K	Pudsey		OUTCOME OF CONSULTATION TO INCREASE PRIMARY SCHOOL PLACES IN PUDSEY/SWINNOW To consider the joint report of the Director of Children's Services; the Deputy Chief Executive and the Director of City Development detailing the proposals brought forward to meet the local authority's duty to ensure sufficiency of school places. Specifically, this report describes the outcome of a statutory notice regarding proposals to expand primary school provision at Park Spring and seeks a final decision on these proposals.	399 - 408

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.